## The Women's Center, Inc. of Columbia/Montour

# **Announces the Following Position Opening:**

### Child Outreach Advocate

## Starting at \$14 per hour

This position is a full time, defined as 40 hours per week, non-exempt position. The primary duties include provision of counseling (individual and group), advocacy and education/awareness activities for child participants. This position is also responsible for facilitating parenting groups and participating in agency on-call. Second shift hours may be required as needed. Shift differential applies to second shift hours. Every other weekend required and some holidays required

#### **Qualifications:**

- 1. Must have one of the following:
  - a. BS in Elementary Education, Soc. Welfare or related field
  - b. Associate degree as above and two years related experience Four years' experience in related field
- 2. Ability to relate to children and young adults.
- 3. Ability to communicate effectively.
- 4. Must be flexible and organized.
- 5. Successful completion of Center's counseling/advocacy training.
- 6. A valid PA driver license.
- 7. Must have a valid Pennsylvania Child Abuse History Clearance, Pennsylvania State Police Criminal Background Check, and FBI Criminal Background Check.

#### Letters of intent and resumes should be directed to:

Attention: Director of Human Resources The Women's Center, Inc. of Columbia/Montour 111 North Market Street Bloomsburg PA, 17815 Womenctr1@verizon.net

Applications will be accepted until position is filled. The Women's Center, Inc. is an E.O.E. Survivors of domestic and/or sexual violence are encouraged to apply