



Board Commitment

Board membership occurs in a 3-year commitment, with the option to extend membership for a second term.

Serving in an executive position can extend board membership.

Attendance at the monthly Board meeting (10 of 12 months of the year).

Half of the meetings are conducted virtually through Zoom or a conference call.

Completion of Board preparation training on several topics.

- Monitoring agencies require Board members to complete roughly 27 hours of training in the first year, then 12 hours of continued training each subsequent year.
- Training includes:
 - Intro to PCAR and PCADV
 - Information includes training about domestic and sexual violence issues.
 - Information about history and mission of the agencies.
 - Intro to Board membership, fiduciary responsibilities of a Board, and Board governance.

All Board members receive an orientation meeting with the Executive Director and a Board book.

- Receive Board book during this meeting which includes:
 - Training syllabus
 - Board bylaws and descriptions of committees and executive roles
 - Contact sheets (board and staff lists)
 - Operations manual for the agency
 - Policies and Procedures for the agency
 - Other supporting agency documents

All Board members are asked to participate on one additional committee, choosing from the Internal Affairs Committee (including finance and personnel matters); External Affairs Committee (including public relations and fundraising matters); or Governance Committee (including Board assessment and recruitment).

- Depending on which committee individuals choose, time commitments vary according to the needs of the agency and time of year.
- Each committee should have a standing meeting time every 1-2 months.

Regardless of committee membership, there is an expectation that Board members participate and support fundraising efforts for the agency. This can mean financial support, leveraging connections, networks, and resources, and attendance at events. All board is expected to help with publicizing events.

Board members are invited to participate in agency events, such as staff appreciation events and holiday parties.

Responsibility of Board members to maintain communication with TWC and board regarding reviewing TWC documents, action items, information disseminated, and other relevant matters. Some board work may happen through electronic voting. Board member should update TWC with any changes to contact information.